

Basket Assembly Instructions

Dear Volunteer,

Thank you for donating your time to assemble your child's classroom basket(s). If you have any questions, please don't hesitate to contact me (please see particulars below).

We have asked that all donations be in by Thursday, April 8. You should be able to pick up the donations at that time, giving you time to assemble the baskets. (Remember that some last minute donations may come in.) You may also assemble the baskets right there at school (that is what I have done in the past).

We would like the baskets ready and back at the school by Friday, April 16th, in the morning. The kids will be able to see the finished product, and the volunteer from that building will be able to pick up the baskets. *Note - if more than one classroom is doing a theme together, please coordinate the making of the basket(s). If you get cash donations, you can use them to purchase baskets/containers or additional theme items.

If you have enough donations, please make more than one basket of the same theme. We would rather have three or more \$20 to \$50 baskets than one large one, as this raises more money. You may use any container such as a baskets, wrapped boxes, sturdy bags, plastic containers, or use your imagination!

*** ** Important Instructions **

All baskets must be labeled with the school name, teacher's name, grade level and contents of the basket. You can print it out on a computer or hand write it neatly. Please have this attached to the basket where it will be visible.

All baskets must be sealed for security purposes - please enclose with clear plastic, nylon netting, etc. In the past we have had some "shoplifting" occur and we want to prevent this from happening. People like to be able to look at everything, so it is important to be able to see through the covering, and have a list of the contents on the outside of the basket.

If you are not able to get enough donations or have any problems, please give your school's basket representative a call or email.

Thank you SO MUCH for your help!

Five Hawks - Constance Will (952-855-4783) & Ann Smith (952-492-3321)

Glendale - Pam Scepaniak - psholidays@aol.com

Grainwood - Amy Cooper (amycooper@mchsi.com) & Rose McKinney
(rose.mckinney@yahoo.com)

Jeffers Pond - Jessica Patterson (Jessica.Patter@gmail.com)

Redtail Ridge: Nicole Thomas (marcusnicole@msn.com)

Westwood: Debbie Feragotti (feragottid@integraonline.com)

Edgewood - PTC Presidents Allison Burnett (allieb827@gmail.com) & Kristin Behrens
(kristinr@usfamily.com)

Silent Auction Co-Chairs - Anne Fry (anne.m.fry1@gmail.com)

Sue Palmer (sue.palmer@cygnusexpos.com)